

AAUW OFFICER INSTALLATION SCRIPTS:

Vice-President of Membership: [Name]

[Name], as vice-president of membership, you have the responsibility of nurturing membership growth with AAUW. You are charged with encouraging members to reach out to their communities to build AAUW membership. You will remind members that every AAUW member is a member of the membership team. You are responsible for communicating with members at large and student affiliates to link them to the branches and the state organizations. A vibrant and growing membership is our link to the future. Let our membership growth reflect the diversity AAUW champions. Strive to have the AAUW-ODC Branch reflect AAUW's commitment to building a diverse membership.

Do you accept the responsibility of the office of Vice-President of Membership?

Vice-President of Programs: [Name]

[Name], as Vice President of Programs, you are the branch connection to the programs of AAUW. Good programs build membership when linked to AAUW's important issues – advocacy for gender equity in the classroom, boardroom, and workplace; support for public education; protection of reproductive rights' and advocacy for social and economic justice. To be effective, you should become knowledgeable of AAUW and its issues, be responsive to members' needs, and be aware of all available resources at all levels. As Vice President, you may be called upon in the future to act in the absence of the President. Above all, you will need flexibility and a sense of humor to meet the unexpected.

Do you accept the responsibility and challenge of the office of Vice-President of Programs?

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AAUW OFFICER INSTALLATION

President: [Name]

[Name], great trust has been placed in you by the AAUW-ODC Branch members in electing you to serve as President, the highest branch office in AAUW. To you is entrusted the obligation of seeing that this organization moves forward. It will grow and prosper in direct proportion to your effort and enthusiasm. As you provide the vision and leadership for the AAUW-ODC Branch, seek the counsel and assistance of its members. Use the expertise of your leadership team who stands with you, and maintain contact with AAUW officers at the State and National levels.

As branch President, you shall be committed to the mission and goals of AAUW, conscious of members' talents and contributions, aware of the needs of the branches, and creative in finding ways to accomplish your goals.

Do you accept the responsibility and challenge of the office of President?

Treasurer: [Name]

[Name], as Treasurer, you have the responsibility for maintaining the fiscal integrity of the organization. A sound fiscal policy will enable this branch to provide leadership training for members and program and projects support. You are responsible for keeping accurate records and making wise decisions as you guide the handling of finances for the AAUW-ODC Branch.

Do you accept the responsibilities and challenges of the office of Treasurer?

Recording Secretary: [Name]

[Name], as Recording Secretary you have the responsibility for keeping the records of the AAUW -ODC Branch. Yours is a special trust because you record our history. Let your records be complete and accurate, and guard them to see that they are protected and preserved. Your work, while focused in the present, links us to the past and lays the foundation for the future.

Do you accept the responsibility of the office of Recording Secretary?

Corresponding Secretary: [Name]

[Name], as Corresponding Secretary you have the responsibility to develop and present the organization's correspondences in a professional manner. You will present the AAUW-ODC Branch's voice to the community through your correspondence. Your words and actions will also serve to help keep the members informed of activities and events that affect them all. Choose your words carefully and always be mindful to present the AAUW-ODC Branch well.

Do you accept the responsibility of the office of Corresponding Secretary?

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AAUW Branch Members Response:

As each of these officers has accepted her role as a link in the leadership chain of AAUW-ODC Branch and committed herself to service, so too must you as members accept your role as links in the AAUW-ODC Branch chain and support the efforts of your leaders. Your leaders will encounter many challenges and opportunities throughout the year and will rely on your understanding and support to help them continue to build a foundation for the future. Their success reflects upon you, just as your successes reflect upon them. One cannot prosper without the other. I ask that you indicate your pledge of support to these officers by saying: **“I will.”**

Installation Declaration:

As installing officer, I now declare that the officers of the AAUW -ODC Branch are duly installed and invited you to congratulate them with your applause.